



2016 Palermo Community Festival

Palermo Park, 2350 Ludlum Ave.

APPLICATION FOR BOOTH SPACE

Organization/Business: _____

Contact Name: _____ Phone: _____

Address: _____ E-mail: _____

Type of Booth (*check one*): COMMERCIAL VENDOR INFORMATIONAL/EXHIBIT (NON-PROFIT)

Description: _____

IMPORTANT INFORMATION

- TIMES.** Set up will begin at 8 a.m. The event will run from 10 a.m. to 5 p.m. Booth Breakdown before 5:00 p. m. is prohibited.
- FEES.** Commercial vendors – **\$40** Non-profit/informational – FREE. Nonprofits are required to provide proof of a 501(c)3 and also be required to offer an interactive booth for participants to receive the fee waive. Please prepare for all weather conditions. The festival is a rain or shine event, **fees are non-refundable.**
- FACILITIES.** The facilities at the site are basic. Please bring whatever you need to furnish your booth. Set up is the applicant's responsibility. Tables, Canopy, etc.
- PARKING.** After unloading your vehicle, please move it to the designated parking area.
- COURTESY.** Please do not bring radios. Smoking or alcoholic beverages are not allowed in District parks.
- DECISIONS.** FRRPD will make the final decision regarding applications. Please allow for a 5-day turnaround for application approvals. (See backside for complete details.)
- VENDOR USE AGREEMENT. *Please read carefully before signing.*** By signing my name hereto, I agree to be solely responsible for any and all liability, claims, loss, damages, costs and expenses, including attorneys' fees, arising out of or resulting from any injury to persons or damage to property which arise out of my use of the District's facilities. I agree to defend, indemnify and hold harmless the District, its officers, agents, employees and volunteers against any and all such claims, demands, causes of action, suits and expenses, arising out of or resulting from my use of the District's facilities.
- Special Requests.** Special requests are at the discretion of the Palermo Community Council and the Feather River Recreation and Park District and must be made on this form to be considered. (Make requests on back.)

Print name: _____ Title: _____

Signature: _____ Date: _____

**See reverse side for qualifications and requests*

1. Commercial Vendors must provide a copy of their current business license or seller's permit.
2. Food vendors must provide a copy of their current health permit and business license.
3. Booths must be monitored and supervised at all times by a person of at least 18 years of age.
4. Each Vendor space will be limited to 12' X 12' (Purchase of additional spaces available).
5. Electricity not available. Loud generators not permitted.

Special requests: _____



APPLICATIONS ARE DUE BY September 1st, 2016

Please submit completed applications and fees to:
Feather River Recreation and Park District
1875 Feather River Blvd., Oroville, CA 95965

Questions? Contact Executive Assistant Victoria
at victoria@frprd.com
(530) 533-2011 or

Additional event information can be found online at www.palermocommunity.net.